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DELIVERING HIGH-SPEED CONNECTIONS

PRTC MALMETTO

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# ADVANCED CALLING FEATURES

# ANONYMOUS CALL REJECTION

When you've turned this service "on," any callers who have blocked their number from your Caller ID display will hear an announcement that you do not accept anonymous calls. All other calls will ring through as usual.

#### How to use:

1.1 iff the handset and listen for the dial tone.

2. Dial \*77.

3. Listen for the confirmation tone, then hang up.

#### To "turn off" the service:

1.Lift the handset and listen for the dial tone.

2. Dial \*87.

3. Listen for the confirmation tone, then hang up.

#### Note:

You will not be notified when or how many calls have been rejected.

# **CALL FORWARDING SERVICES**

#### ► CALL FORWARD REMOTE ACCESS:

Allows you to activate, deactivate or redirect Call Forwarding from another telephone.

### How to use:

1. Dial 843-539-3000.

2. When dial tone is returned, dial the last seven digits of your home or business phone number followed by your PIN.

3. When dial tone is returned, dial \*72 to activate Call Forwarding and the number you want calls forwarded to. Or, to deactivate, dial \*73 and hang up.

4. Two confirmation tones will be heard when activating or de-activating.

#### Note:

Dial the "forward-to" number exactly as if you are calling directly. For a local number dial the ten-digit phone number. For a long distance number, dial "1" plus the ten-digit phone number.

# ► CALL FORWARDING:

Take Your Calls With You! Program your calls to ring at another number. Each time a call is forwarded, your phone will make one short ring. It can still be used to make outgoing calls.

#### How to use:

 $1. \, \text{Lift the handset and listen for the dial tone.} \\$ 

2. Dial \*72 and listen for the dial tone.

3. Dial the number where you want your calls forwarded.

4. When the phone is answered, your Call Forwarding is in effect.

#### If the line is busy or there's no answer:

1. Hang up.

2. Within two minutes, repeat steps 1-3 above. You'll hear a confirmation tone when your Call Forwarding is working.

#### To "turn off" Call Forwarding:

1. Lift the handset and listen for the dial tone.

2. Dial \*73.

3. Listen for the confirmation tone, then hang up. Your Call Forwarding is now "off," and calls will ring normally on your phone.

# To change the "forward to" number:

1. Turn off Call Forwarding.

 $2.\,\mbox{Repeat Steps}\,1\mbox{-}4$  above to turn on Call Forwarding, entering the new "forward to" number.

#### Note:

Dial the "forward to" number exactly as if you are calling directly. For a local number, dial the ten-digit phone number. For a long distance number, dial "1" plus the tendigit phone number.

# ► CALL FORWARDING BUSY

#### How to use:

 $1. \mbox{To activate, press } \mbox{\$90}$  and follow steps  $3 \mbox{\ \& 4}$  for Call Forwarding.

2. To deactivate, press \*91.

### ► CALL FORWARDING NO ANSWER

#### How to use:

1. To activate, press \*92 and follow steps 3 & 4 for Call Forwarding.

2. To deactivate, press \*93.

### ► FIXED DESTINATION CALL FORWARDING

Calls are automatically forwarded to a programmed number.

### ► SELECTIVE CALL FORWARDING

Lets you program your phone to forward only those calls from a special list of numbers to another number—such as your mobile phone. When your service is activated, calls from numbers in your forward list will be re-routed to your "forward-to" number. All other calls will ring through as usual.

#### How to use:

1. Lift the handset and listen for the dial tone.

2 Dial \*63

3. Listen for an announcement telling you whether the feature is currently stored in your forward list.

4. Follow the voice instructions and dial 3 to turn the feature ON (if it is currently off), or turn the feature OFF (if it is currently on).

#### If the line is busy or there's no answer:

1. The first time you turn on the service, you'll be asked to enter the number you'd like your special calls forwarded to. From then on, the system will simply remind you of the current "forward-to" number.

2. If the current number is correct, dial 1.

3. If you wish to change the current "forward-to" number, dial O and then follow the voice instructions.

# **CALL WAITING**

Don't Miss A Call! Answer an incoming call while you're on the phone.

#### How to use:

# To answer a waiting call:

1. When you're on the phone, a special tone alerts you that a second call is waiting. 2. Press and quickly release the "switchhook." Your first caller will

automatically be placed on hold, and your next caller will be on the line.

3. To end either call, simply hang up. Your phone will ring, and you will be connected with the remaining caller.

#### To alternate between callers:

Simply press and quickly release the "switchhook." While you talk with one caller, the other will automatically be placed on hold. Each conversation is private; one caller cannot hear your conversation with the other.

# To cancel Call Waiting before making a call:

1. Lift the handset and listen for the dial tone.

2. Dial \*70.

3. Listen for the confirmation tone.

4. Dial the number you wish to call. While you are on this call, you will not be interrupted by the Call Waiting tone. Other callers will hear a busy signal.

#### To cancel Call Waiting during a call:

(You must have Three-Way Calling for this feature to work.)

 $1. \, {\it Press and release the "switchhook."} \,$ 

2. Dial \*70

3. Listen for the confirmation tone. You will automatically be reconnected to your call. 4. After you hang up, Call Waiting will be automatically reactivated.

#### Note:

The "switchhook" is the button the handset pushes down when you hang up the phone. Some Telephones have a Link or Flash key you can press instead.

# **CALLER ID SERVICES**

# ► CALLER ID BLOCK

Blocks your number from appearing on other Caller ID displays.

### Per Line Blocking

Keep Your Privacy Without Dialing A Code. When you make a call, your phone number is kept private. You do not have to dial a code to activate the service, simply dial the number you are calling as you normally would. Your name and number will never appear on the Caller ID display of the persons you call.

#### **Per Call Blocking**

By dialing a code before you place a call, you can prevent your phone number from appearing on the Caller ID display of the person receiving your call.

#### How to use:

1. Lift the handset and listen for the dial tone.

2. Dial \*67.

3 Listen for the confirmation tone

4. Dial the number you wish to call.

5. The person you've called will not be able to see your number displayed on their Caller ID Display Screen.

#### Note:

You must dial \*67 before each call you place. Otherwise, your phone number will be released to the person receiving your call.

#### ► CALLER ID

See who is calling before you answer.

#### Caller ID With Number

When you receive a call, the number of the person calling you is shown on your Caller ID display screen.

### Caller ID With Name/Number

When you receive a call, the name and the number of the person calling you is shown on your Caller ID display screen.

# Caller ID On Call Waiting

See the number or name and number of the person calling you while you're on the phone.

# How to use:

1. Install your Caller ID display device.

2. After the phone rings twice, the name and number of the person calling you will automatically appear on your display screen.

# CALL RETURN (\*69)

If you couldn't answer the phone in time, you can still find out who called and return the call if you wish.

# How to use:

1. Lift the handset and listen for the dial tone.

2. Dial \*69.

3. A recording will let you know the number, date and time of the last call.

4. When prompted, press 1 to dial the number.

### If the line is busy:

1. Hang up. Your phone will keep trying the line for up to 30 minutes.

2. A special "callback" ring alerts you if the line becomes free.

3. Lift the handset to automatically place the call.

#### To cancel your Call Return request:

1. Lift the handset and dial \*89.

2. Then listen for the confirmation tone, then hang up.

Note: (continued on back)

Does not work on 800 numbers, 900 numbers, numbers outside the specified service area, or on lines where Call Forwarding and some other call services have been activated. Numbers marked Private (i.e. using \*67 or Per-Line Blocking) will not be delivered.

Feature is available on a per month or per use basis.

### **HOT LINE**

Immediate Action! Automatically dials a pre-designated number when the handset is taken off the hook.

#### How to use:

Lift the handset and the pre-designated number will be dialed.

#### Note:

You must select the telephone number to be dialed when you sign up for Hot Line service. To change this number, contact your local telephone company.

# **PRIORITY RING**

When you make a list of special callers, your telephone uses a special ring to announce calls from any of those numbers. If you have Call Waiting, you'll also hear a special Call Waiting tone.

#### How to use:

1. Lift the handset and listen for the dial tone.

2. Dial \*61.

3. Listen for the announcement telling you whether the feature is on or off.

4. Follow the voice instructions and then dial 3 to turn the feature ON (if it is currently off), or turn the feature OFF (if is currently on).

#### Menu Options:

# To add the last caller to your list:

Dial #01#

#### To hear the numbers on your list:

Dial 1 and follow the voice instructions.

### To add a number to your list:

1. Dial #.

2. Follow the voice instructions. You can store up to 12 numbers.

#### To remove a number to your list:

1. Dial \*.

2. Follow the voice instructions. You can store up to 12 numbers.

#### To hear instructions again:

Dial O.

#### **Notes:**

Once you have entered the Distinctive Ring menu, you may press 1, 0, # or # at any time rather than waiting for the voice instructions.

The list you create for this service is separate from any other lists you may be using for Selective Call Acceptance, Selective Call Forwarding and similar services.

# **PRIVACY DEFENDER**

Allows you to control incoming calls, giving you the ability to screen and reject unwanted calls from telemarketers and anonymous numbers. With privacy defender, you have access to both of the following call screening features.

### **Telemarketer Call Screening**

Prompts callers to confirm that they are not telemarketers. If you have enabled telemarketer call screening, whenever someone calls you from a telemarketing number, Privacy Defender does not put the call through to you directly. Instead, the calling number is first checked against a permitted numbers list and a blocked numbers list.

## **Anonymous Call Screening**

Prompts callers with anonymous numbers to record their names and gives you the opportunity to accept or reject the call. If you have enabled anonymous call screening, whenever someone calls you from an anonymous number, Privacy Defender does not put the call through to you directly. Instead, the caller hears an announcement explaining that you do not accept unidentified calls and is asked to say his or her name so that it can be recorded.

You can turn either feature on or off at any time.

For detailed instructions, log on to our website at prtc.us/residential-home-phone.

# REPEAT DIALING

Automatically redials the last number you dialed, and will continue to dial it for 30 minutes if the line is busy.

#### How to use:

1. When you hear a busy signal, press and release the "switchhook" and listen for the dial tone. (If you've already hung up, lift the handset and listen for the dial tone).

2. Dial "66.

3. If the line is still busy, hang up. Your telephone will check the number for up to 30 minutes

 $4. \, A \, special \, \hbox{``callback'' ring alerts you} \, \hbox{if the line becomes free}.$ 

5. Lift the handset to automatically place the call.

# To cancel your callback request:

 $1. \, {\sf Press} \, {\sf and} \, {\sf release} \, {\sf the} \, {\sf ``switchhook''} \, {\sf and} \, {\sf listen} \, {\sf for} \, {\sf the} \, {\sf dial} \, {\sf tone}.$ 

2. Dial \*86.

3. Listen for the confirmation tone.

4. Listen for the confirmation announcement, then hang up.

#### Noto:

The "switchhook" is the button the handset pushes down when you hang up the phone. Some telephones have a Link or Flash key you can press instead. Feature is available on a per month or per use basis.

# SELECTIVE CALL ACCEPTANCE

You can program your phone to accept only those calls from a special list of people. When your service is turned on, your phone will only accept calls from those in your Selective Call Acceptance list. All others will hear an announcement that you're not accepting calls.

#### How to use:

Lift the handset and listen for the dial tone.

2. Dial \*64.

3. Listen for the announcement telling you whether the feature is currently on or off. 4. Follow the voice instructions and then dial 3 to turn the feature ON (if it is currently off), or turn the feature OFF (if it is currently on).

### **Menu Options:**

#### To add the last caller to your list:

Dial #01#.

#### To add a number to your list:

1. Dial #.

 $2.\,Follow\,the\,voice\,instructions.\,You\,can\,store\,up\,to\,32\,numbers.$ 

#### To remove a number to your list:

| Dial \*

2. Follow the voice instructions to remove any or all of those numbers.

#### To hear instructions again:

Dial O

#### Notes:

You will not be notified when or how many calls have been rejected.

Once you have entered the Selective Call Acceptance menu, you may press 1, 0, # or \* at any time rather than waiting for the voice instructions.

The list you create for this service is separate from any other lists you may be using for Distinctive Ring, Selective Call Forwarding, and similar services.

### Menu Options:

# To add the last caller to your forward list:

Dial #01#

### To hear the phone numbers on your list:

Dial 1 and follow the voice instructions.

# To add a number to your list:

1. Dial #.

2. Follow the voice instructions.

#### To remove a number from your list:

D:\_I \*

2. Follow the voice instructions to remove any or all of those numbers.

#### Note:

Dial the "forward-to" number exactly as if you are calling directly. For a local number, dial the ten-digit phone number. For a long distance number, dial "1" plus the ten-digit phone number.

# SELECTIVE CALL BLOCK

You can program your telephone to reject calls from any number you place on the rejection list. When your service is turned "on," any caller on this list will hear an announcement that you're not accepting calls at this time. All other calls will ring through as usual.

#### How to use:

1. Lift the handset and listen for the dial tone.

2. Dial \*60.

3. Listen for an announcement telling you whether the feature is currently on or off. 4. Follow the instructions and dial 3 to turn the feature ON (if it is currently off), or turn the feature OFF (if it is currently on).

# Menu Options:

#### To add the last caller to your list:

Dial #01#.

# To hear the numbers on your list:

 $\mbox{\rm Dial}\, 1$  and follow the voice instructions.

# To add a number to your list:

. Dial #.

2. Follow the voice instructions. You can store up to 32 numbers on your list.

#### To remove a number from your list:

1. Dial \*

2. Follow the voice instructions to remove any or all of those numbers.

# To hear instructions again:

Dial

#### Notes:

You will not be notified when or how many calls have been rejected.

Once you have entered the Distinctive Ring menu, you may press 1,0,# or \* at any time rather than waiting for the voice instructions.

The list you create for this service is separate from any other lists you may be using for Distinctive Ring, Selective Call Forwarding, Selective Call Rejection and similar services

# **THREE-WAY CALLING**

When you're talking with someone, you can add a third person to your phone conversation.

#### How to use:

1. Press and quickly release the "switchhook"

to place the first person on hold.

2. Listen for the dial tone.

3. Dial the third person's phone number. (If you have Speed Calling, you may dial one of your speed codes instead.)

4. When the third person answers, you can talk privately before making it a three-way

5. To connect all three callers, press and quickly release the "switchhook." You can now talk with both people at the same time.

#### Note:

The "switchhook" is the button the handset pushes down when you hang up the phone. Some telephones have a Link or Flash key you can press instead. Feature is available on a per month or per use basis.

# THREE-WAY CALLING WITH TRANSFER

Allows the other two parties to continue talking after you hang up.

# TOLL RESTRICTION WITH PIN

Allows subscriber to control long distance calls made by using a four-digit PIN.

# **VOICE MAIL**

PRTC's Voicemail System gives you 24-hour access to all your voice messages, with three big advantages: no bulky answering machine, no paper notes and no middleman taking your messages for you. You get your messages directly from the caller.

# How to use:

### To set up your mailbox:

The voicemail system is menu driven. Listen to the voice prompts and then press the keys on your phone to select the option you would like.

The first time you access your voicemail box, you will be asked to enter a default PIN (168272). You will then be prompted to create your own login PIN, record your name and record a greeting. Your PIN must be at least 6 digits long, not sequential numbers or repeating numbers.

# To retrieve messages:

1. Dial \*99

2. Follow the system prompts to listen to your messages.

# To retrieve messages Remotely:

1. Dial 1-800-257-8280.

2. Follow the system prompts to listen to your message.

#### Note:

To access your mailbox from another number that has Auto Login enabled, press \*\* when the recording begins, then follow system prompts.

# **WARM LINE**

A security measure: automatically dials a pre-designated number when the handset is off the hook for more than 15 seconds.

### How to use:

1. Lift the handset and wait 15 seconds.

2. The pre-designated number is automatically dialed.

# To prevent automatic dialing:

Begin dialing within  $15\,\mathrm{seconds}$  after lifting the handset.

#### Note:

You must select the telephone number to be dialed when you sign up for Warm Line service. To change this number, contact your local telephone company.